

Sage MAS 90 and 200 ERP 2009 Year End FAQs

Payroll Tax Table Update, Electronic Reporting, & Accounts Payable

Revised December 7, 2009

1. Do I need to download the 2009 IRD?

Year end changes for 2009 are limited to the 1099 portion of Electronic Reporting (formerly Magnetic Media Reporting) and form printing of W2s for New Jersey Family Leave Insurance Disability Insurance Private Plan Number.

2. Do I need to download the 2009 IRD if I'm using the Federal and State eFiling and Reporting feature?

If you choose to use Sage MAS 90 and 200 version 4.3 Federal and State eFiling and Reporting you will no longer need to apply the IRD for 1099 or W2 printing, or Electronic Reporting. However, you will still need to download and install the Q1 2010 Tax Table Update.

3. When will the year end Sage MAS 90 and 200 Federal and State eFiling and Reporting updates be available?

On December 18th you will be able to access Federal and State eFiling and Reporting within the Payroll module to update your W-2s or 1099. Also using eFiling and Reporting, you'll be able to update your 1099s for year end 2009 within the Accounts Payable module. Simply accessing eFiling and Reporting within Sage MAS 90 and 200 will prompt you to apply the online automated update.

4. When will the year end Tax Table Update (TTU) and Interim Release Download (IRD) for Sage MAS 90 and 200 be available?

The Q1 2010 Tax Table Update (frequently referred to as the year end TTU) and Interim Release Download (IRD) are expected to be available approximately December 14th for download from [Sage Online, Sage MAS Support section](#), click there by using the "Log On" link in the upper right corner of www.SageMAS.com. We'll also update the TTU with late-breaking changes as necessary each week throughout January 2010.

5. Will I be required to print my W-3 on the red, preprinted form when using Federal and State eFiling and Reporting?

The Federal W-3 is not required to be printed on the official form. We have incorporated an approved substitute that can be printed on plain paper with an inkjet or laser printer. It should not be printed in Red. You can identify the approved form by looking for the numbers 0000/1048 under "year" on the form.



6. How will the year end Tax Table Update (TTU) and Interim Release Download (IRD) for Sage MAS 90 and 200 be made available to Customers, Business Partners or Sage Software Accountants Network members?

It will be available as a download from [Sage Online, Sage MAS support](#) section, click **there by using the upper right corner “Log On”** from www.SageMAS.com. This download will ensure that you will have the most up-to-date tax rates for the new tax year. Since Sage must wait for states to announce tax rate changes before we can create the new tax tables, and legislative tendency is for last minute changes, we'll also update as necessary through January 2010. Customers, Business Partners and Sage Software Accountants Network members will receive notification by email when the file downloads are posted.

7. I do not have access to the Internet from my Sage MAS 90 or 200 server. How can I obtain the year end Interim Release Download program update and TTU to install them on my server?

The programs can be downloaded from any computer with Internet access and copied onto a CD or flash drive, then loaded onto your Sage MAS 90 or 200 server.

8. How can I obtain the TTU or IRD if I do not own a current Subscription plan?

You must be a Customer with a current Subscription plan, a Business Partner with a current Business Partner agreement, or an Accountants Network member with a current membership agreement in order to access [Sage Online, Sage MAS Support](#). Click there by using the upper right corner “Log On” from www.SageMAS.com and download the TTU or IRD. If your plan or agreement has expired, please contact our Client Care department for Customer renewals at 888-924-8989, Business Partner renewals at 800-854-3415, and Accountants Network enrollment at 866-565-2726.

9. I've never been to [Sage MAS support](#), and I don't know if anyone else from my company has, either. What do I do to get a login and access the information I need?

If you do not have a current login to [Sage MAS support](#), go to the following URL and click on the Register Now link: <http://www.sagesoftwareonline.com/eServices>.

You'll need your Sage account number to register. Please note that to access the support tools of [Sage MAS support](#), you must have a current agreement or subscription plan with Sage. If you have issues with obtaining a login, please email us at tools.na@sage.com for assistance.

10. What Sage MAS 90 and 200 versions can use the Q1 2010 TTU and 2009 IRD?

If you use the Payroll module you can install the Q1 2010 TTU and 2009 IRD with Sage MAS 90 or 200, versions 3.71, 4.0, 4.05, 4.10, 4.2 and 4.3, and with Sage MAS 200 for SQL versions 3.71, 3.72, 3.73 and 3.74. (See chart at end of these FAQs.)



11. After I download my TTU and IRD, do I install it on my workstation or on my server?

It is recommended that you install the TTU and IRD onto your server. For detailed installation instructions, please read the Installation and System Configuration Guide, or contact your Sage MAS 90 and 200 Business Partner.

12. Where do I enter the Disability Insurance Private Plan Number for my New Jersey W2 filing?

You must apply the 2009 IRD to enter the Private Plan Number for NJ W2 filing. Specific tips or Service Updates must have been downloaded before installing the IRD. Please see the 'How to Install the 2009 Year End IRD (Interim Release Download)' for detailed information.

Once the IRD is appropriately applied, a new field, FLI Private Plan No., has been added to the W2 Form Printing screen and is only available when the State Data check box is selected. A line for the FLI Private Plan No and Description has been added to the W2 Form Detail for W2 Form Types Laser 2 per page, Single Wide and Laser 4 per page. The FLI private plan number prints only for the state of New Jersey. You must use the Forms Customization task to print the private plan number on the W-2 form.

13. We file Local Withholding Tax on our W2s and we're using Federal and State eFiling and Reporting, what extra steps do I need to take?

You will need to download the Sage MAS Individual Program Fix from [Sage Online](#) for Local Codes before running W2s. It will be available December 28th as a download from [Sage MAS support](#), or clicking on the upper right corner "Log On" from www.SageMAS.com. Once the fix is applied, you will need to select the local tax type in tax table maintenance.

14. What changes were applied to 1099 Electronic Reporting?

1099 Electronic Reporting has been modified according to the Internal Revenue Service's 2009 Publication 1220 to zero fill specific positions in 'B', 'C' and 'K' Records.

15. Previously, I've filed employees W-2's via Magnetic Media. Are there any changes?

The Social Security Administration (SSA) will no longer accept W-2 information from employers on any type of magnetic media (magnetic tapes, cartridges, or 3 1/2" diskettes). Instead, they require electronic filing of W-2 information. Sage MAS 90 or 200 versions 3.71, 4.0, 4.05, and 4.10, and Sage MAS 200 for SQL versions 3.71, 3.72, 3.73 and 3.74 Magnetic Media module will allow you to create a MMREF-1 (EFW2) format file for uploading to SSA's website (www.ssa.gov/employer). The MMREF-1 file is formatted to SSA's Electronic Filing and Magnetic Media Reporting specifications provided the applicable IRD has been downloaded from Sage Software Online and properly installed on your system (Interim Release Download). File will be created in directory MMREF/"company code" as file name "W2REPORT.TXT".



Please note: For Sage MAS 90 and 200 version 4.2 and 4.3, the Magnetic Media reporting module has been renamed Electronic Reporting.

Some states may still accept magnetic media filings; please check the information your state has provided to you for their policies. If your state accepts magnetic media filings and uses the Federal MMREF-1 format, you can use the Electronic Reporting module to create the media for your state filing.

16. I'm supposed to electronically file my W2s in the EFW2 format, so why does Sage MAS 90 and 200 show a MMREF-1 format?

The Social Security Administration has replaced all references to MMREF-1 with a new acronym "EFW2". There is no need for concern, because even though your Sage MAS 90 and 200 software will still reflect the historical MMREF-1 acronym, the file format is the same as EFW2, and will be accepted by the Social Security Administration.

17. For companies who must print 1099 forms, are changes required this year?

There are no new changes to 1099 Form reporting in 2009. In 2006, changes were made to the 1099-INT form for Box 8 & 9. Given the 1099-INT form is not a commonly used form, Box 8 (Tax-Exempt Interest) & Box 9 (Specified Private Activity Bond Interest) do not update with data or print on the 1099-INT form. If you are on version 4.3, the changes are included in your software. If you are on version 4.2 or below, and your business has the need to complete Box 8 & 9, please see www.irs.gov for instructions.

18. I was formerly required to file Form 1099's via Magnetic Media, but now need to file 1099's via Electronic filing using the Internet. What do I need to know?

To support the changes with 1099 electronic filing you must be running one of the supported versions listed in the chart at the end of these FAQs with the 2009 IRD downloaded from the support tools section on [Sage Online, Sage MAS support](#), or click on the upper right corner "Log On" from www.SageMAS.com, and properly install it on your system.

Reminder: After printing your 1099 forms to distribute at year end, you MUST say NO to the prompt "Do you want to clear all 1099 payments?" in order to retain the information for electronic filing.

19. Where can I find information on how to do year-end processing for any module?

Year end processing information, including checklists and the order in which to close modules can be found on [Sage MAS support](#), or using the upper right corner "logon" from www.SageMAS.com. After logging in from the link on the top right, select 'Support', then under Customer Support, Support Options and Resources select 'Sage MAS 90 and 200'. Scroll down to find the Year End Processing Information 2009. Also, Year-end training classes and Self-Study Guides are available. For schedule details or to purchase a Self-Study Guide, visit our web site at www.SageU.com/ACS.



20. Where can I purchase W2 and 1099 forms 100% compatible with my Sage MAS 90 or 200 software?

The Sage Tax Forms Division provides approved 2009 IRS forms that are the only ones guaranteed to be 100% compatible with Sage MAS 90 and 200. To order forms, go online at <https://sage.checks-and-forms.com> or call 800-538-5514.

21. I have an Extended Solutions enhancement. Will I need to update it after installing the 2009 Interim Release Download?

Sage Extended Solutions titles are being evaluated for impact by this year's changes. You may need to make additional changes after the 2009 Year End Interim Release Download is applied. This FAQ will be updated to reflect which titles you may need to reapply by December 14th.

22. I am still running an older version of the software and don't use the Payroll module. I only file 1099-Misc forms, no -DIV or -INT forms. What do I need to do?

If the version you are running is older than 3.71 you will need to install one of the following versions: 4.10, 4.2, or 4.3, onto another location on your server and convert at least the Accounts Payable and General Ledger data to version 4.10, 4.2 or 4.3. Since there were significant changes to the 1099-MISC form for 2006 year's filings, a more current version, either 4.10, 4.2 or 4.3, that includes the year end IRD 2006, 2007 and 2008 is required. Please note that a conversion from pre-3.71 versions to post-3.71 format requires an interim step of a conversion to version 3.71, so please budget your resources accordingly.



Supported Versions of Sage MAS 90 and 200 for 2009 Year End with Planned Availability of Program Changes

	Sage MAS 90 and 200	Sage MAS 200 SQL	
Available Programs	v3.71/4.0/4.05/4.1/4.2/4.3	v3.71/v3.72/v3.73/3.74	When to Install
<i>1099 printing</i>	N/A	N/A	N/A
<i>W2 printing</i>	Dec 14, 2009 IRD* *Only Required for New Jersey W-2s	Dec 14, 2009 IRD* Only Required for New Jersey W-2s	Prior to first payroll run for 2010
<i>Electronic Reporting for 1099s (formerly Magnetic Media)</i>	Dec 14, 2009 IRD	Dec 14, 2009 IRD	Prior to Creating year-end electronic reporting file
<i>Q1-2010 TTU's</i>	Download latest TTU from Sage Online Click on Sage MAS support , or use the upper right corner "logon" from www.SageMAS.com		After W-2 forms have been created, the Electronic Reporting file has been completed, and prior to first payroll run for 2010

